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WFOC-W-1
27 November 1967

MEMORANDUM FOR: Chairman, Ad Hoc Sub-Committee on Information Requirements
FROM: Chairman, Working Group on the Intelligence Subject Code
SUBJECT: Final Report

1. At the direction of the Committee, the Working Group on the Intelligence Subject Code has met regularly since 22 September 1967 to review the code and to discuss ways and means to make it more useful to meet the varying needs of the IAC agencies.

2. Attached are four Annexes, each of which treats a major aspect of the problem:

- Annex A - Sets basic policy for interpretation use of the code.
- Annex B - Specifies the extent to which the code should be revised to meet information needs.
- Annex C - Defines the role of "specialized users" in adapting the code.
- Annex D - Establishes a recommended plan for systematic revision, publication, and distribution of the code.

3. As a result of its findings and recommendations, the Working Group makes the following recommendations for your attention:

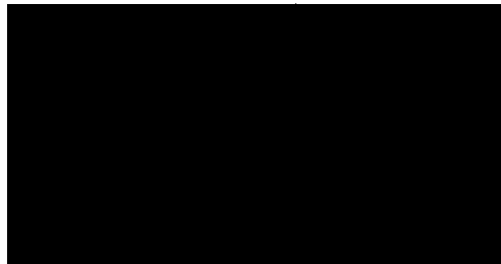
- a. That CIA assume the responsibility to revise the code in accordance with the principles of Annex A and the instructions contained in Annex D.
- b. That CIA continue its ongoing development in international classification, as necessary, for future and guidance.
- c. That the final version of the code be issued before 1 January 1969, and that all agencies be distributed in accordance with the plan outlined in Annex D.
- d. That the Working Group continue its coordination and efforts to make the code in charge of the IAC revision.

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4. In its deliberations concerning the ISC, the Working Group was inhibited by the absence of a clearly defined policy statement describing the character of an over-all integrated IAC documentation system at the intelligence library level. The Group believes that duplication of effort could be avoided within the IAC, and future Working Group discussions speeded, if AHIP were to prepare a staff study clarifying the objectives of an integrated system, outlining in general terms how it would work, and delineating its boundaries.

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Attachments:

Annexes "A", "B", "C", "D"

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